REQUEST FOR AUDIT OR PASS/NO CREDIT GRADING

IMPORTANT: Student must be registered in the designated course prior to submitting the form.

- **Undergraduate** students are permitted to take one course each academic year with a **PASS/NO CREDIT** grade type.

- Students **may not** elect **PASS/NO CREDIT** grading in more than four courses or in courses taken to satisfy their major program or University degree requirements.

- Students **do not** earn academic credit for courses taken with an **AUDIT** grade type; however, **standard course fees are assessed**.

Student Name: ______________________________________________________________

Last                         First                                                      MI

Student ID #: 800-_______-________      Current Major:  ____________________________

Course:________________  Section:_________________ Term & Year: _______________

Requests for **AUDIT** must be approved by the department offering the class.

Approval Signature: ___________________________      Date ________________

Requests for **PASS/NO CREDIT** must be approved by the student’s major department.

Approval Signature: ___________________________      Date ________________

*Return approved form to the Office of the Registrar **on or before** grade type deadline noted in the Academic Calendar online.