OFFICE OF THE REGISTRAR NEWSLETTER

July 2020

IMPORTANT DATES

July 1: Census date

July 2: Last day to withdraw from course (s) for full term; grade subject to withdrawal policy

July 3-4: July 4th Holiday - University closed

July 20: Last day to withdraw from course (s) for second half term; grade subject to withdrawal policy

July 24: Grading available to instructors

MILITARY TRAINING CREDIT

The Office of the Registrar is working on a military training equivalency database that is anticipated to incorporate within the Transfer Credit Advisor tool (*search under the state of 'Military-Americas'). The American Council on Education (ACE) recommendations will guide how equivalents are determined. We may reach out for equivalency assistance from you, our academic partners. Each branch will have their own set of equivalencies. There isn't much there yet, as we've just begun.*

This is addressing two objectives. First, we are working with the Veteran Services Office to improve UNC Charlotte's military friendly profile. We are currently on the list, but ranked at the lowest level 'Bronze'. Second, we are addressing our "we've always given six hours of EXER credits for the Joint Services Transcript and three hours of TRNF credits for the DD-214". The EXER credits we were giving has not been part of our curriculum since 2012 and we need to focus more on the training itself, not the documents. This will be an ongoing initiative, so stay tuned.

WHO ARE YOU GOING TO CALL? HOW CAN WE HELP?

Search by expertise or individual:
https://sites.google.com/a/uncc.edu/office-of-the-registrar-directory/

TRANSCRIPT ORDERING CHANGE

As briefly mentioned in our June newsletter,...

On June 5, around 11am, the Office of the Registrar moved to a new transcript platform. As of the writing of this section 7/2 @ 11pm, we've had 2,633 orders (3,091 copies) using the new platform (81% electronic and 19% paper). The matriculation fee students pay during their first semester, when introduced, only covered the paper transcript medium. As part of the transition to the new platform, we are now making electronically sent transcripts free for students. This is the cheaper option for us, but competed with the free paper medium in the past. Now that electronic transcripts are at no cost to the student, we can already see the preference for the electronic medium growing. Additional advantages are provided below:

Students/Alumni

1. All transcript orders are now free for students and alumni. Previously, the electronic medium was an expense to students.
2. Transcript processing occurs 24/7, regardless of medium. Our vendor only closes 4 days a year, so transcripts will process 361 days a year.
3. Starting for summer requests and thereafter, students can queue up a transcript and have it held until final grades are posted and/or their degree is posted.
4. Recipients who require specific forms can be handled by simply entering the code on the form and our vendor will generate the form to include with the transcript. For those with other forms needing to go with the transcript, students can upload at the time of order. For those, we'll eyeball for appropriateness.
5. If a network recipient prefers a certain medium for receiving a transcript, the system will only allow that medium...taking the guesswork away from students.

Registrar, Niner Central, and Alumni Affairs Staff

1. Our team no longer has to come to campus to fold, stuff, and walk transcripts to the post office each day during this remote telework environment. This benefit will continue when we return to campus.
2. Niner Central (when the campus reopens) will only get requests that are designated for pickup. That should be minimal since electronically sent transcripts arrive faster and are now free.
3. We have a lot more reports at our fingertips, no longer relying on Report Central and WebFocus. We'll be able to easily determine where students are sending, graduate schools for which they are applying, etc.
4. Mailing addresses are held to character limits and cross-referenced with USPS addresses before sending...thus less returned mail.
5. The Office of the Registrar can shift some responsibilities around to enable us to respond more equitably to our faculty, staff, and students. This will continue to evolve, but the beneficiaries of these changes are the faculty, staff, and students we serve.
6. Students and alumni can indicate whether they want us to update the address the University has on file, when submitting the request. We can pull those and update their records within Banner, thus feeding other ancillary systems on campus.

FALL COURSE UPDATES

The Office of the Registrar is working hard to update course offerings for this fall in Banner. It is more challenging when students are registered or registering. We are appreciative to all faculty, department chairs, associate deans, and John Smail for your efforts in making this very tedious and challenging feat possible. Please bear with us for a few more weeks.