OFFICE OF THE REGISTRAR NEWSLETTER

IMPORTANT DATES

June 10: Last day to withdraw from course(s) for 1st summer; grade subject to Withdrawal Policy
June 14: Grading available to instructors
June 24: Last day of classes
June 25-26: Final Exams
June 26: Payment due date/ cancellation for nonpayment for 2nd summer
July 1: Grades due by noon

WHO ARE YOU GOING TO CALL? HOW CAN WE HELP?

Search by expertise or individual:
https://sites.google.com/a/uncc.edu/office-of-the-registrar-directory/

DROP OR WITHDRAWAL WITH A FINANCIAL HOLD

Because the drop and withdrawal actions are part of the registration process, Self-Service will not allow students to drop or withdraw online, if a financial hold is in place. The hold prevents current and future registration until any and all outstanding balances are cleared. After discussions with the Bursar's Office, we are no longer holding drops and withdrawals for certain financial holds*. <u>Undergraduate students</u> wishing to perform these actions should send an email to ninercentral@uncc.edu from their UNC Charlotte email account with their name, ID, and CRNs for the course(s). <u>Graduate students</u> wishing to perform these actions should submit an academic petition and use the "*other course related request*" category and include the CRNs for the course(s). These options provide a more student-friendly approach, while adhering to the primary intent of the hold, to prevent adding courses.

* Holds approved

F3 - Third Party Payment	FL - Loan Default	FK - Bankruptcy
FB - Student Accounts	FR - Returned Check	FW - Delinquent Account
FM - Misc-Financial	FS - Short-term Loan	FX - Exit Loan Interview

The request from the student would still have to be submitted by the published deadlines and the withdrawal limit still applies. More information at: https://ninercentral.uncc.edu/billing-payments-refunds/holds.

CATALOG YEAR CHANGE OF MAJOR

Starting June 1st, students who change or add majors, concentrations, or minors do not automatically move forward catalog years. A student may elect to move forward, but that is not automatic. The change of major form has a catalog year field, if left blank the student will not move forward in their catalog year. Students will follow one catalog year for the curriculum they are pursing, exceptions may be made in special cases.

WHO DO I CONTACT REGARDING A DEGREEWORKS ISSUE FOR AN UNDERGRADUATE STUDENT?

Graduation Services processes substitutions or waivers (aka exceptions) in DegreeWorks for an individual student. In other words, Graduation Services makes changes that you can see on the student's audit. Graduation Services can be contacted at graduation@uncc.edu.

The DegreeWorks team is made up of staff from the Banner/IT team who troubleshoot issues or technical problems noted in the audits. Changes are made behind the scenes in either DegreeWorks or Banner. The DegreeWorks team can be reached at degreeworks@uncc.edu.

MABUG (MID-ATLANTIC BANNER USERS GROUP)

The UNC System Office volunteered to host MABUG 2019 and after much discussion, it was decided that Charlotte would be a great, central location for the conference. The Mid-Atlantic Banner Users Group 2019 Conference is scheduled to meet in Uptown Charlotte, at the Sheraton Charlotte Hotel, on **October 23-25**. Every department at UNC Charlotte uses Banner in some way, whether that's finance services, student services, or the many other ancillary systems that connect with Banner. The UNC System Office hopes that you will consider presenting a session, volunteering to assist with conference logistics, or at a minimum, attending this year's conference. There are a number of content experts on UNC Charlotte's campus and this is a great opportunity to showcase our experiences. Presentation proposals are being accepted now. This is the first time in many years that it is being offered outside of Virginia. Being this close to our campus ensures that more of our campus users can affordably participate. Stay tuned to future updates at the MABUG 2019 Conference site.