



Open Forum – Fall 2020 September 16 & 17, 2020

Office of the Registrar

Note: Please **mute your mic** when entering. Based on expected attendance numbers, please **use the chat feature** to ask any questions. Our teams are monitoring and answering or will present question to everyone if we need to further discuss. **Thanks for attending.** Also, **we are recording** to provide notes to those who are unable to attend.



Our Agenda

- Welcome
 - Staff Changes
 - Informational
 - Quick Wins
 - Policy Focus
 - Projects
 - Your Interests
 - Food for Thought
- Discussion, Questions, &/or Suggestions





New Team Members...



Cassandra Bland – Starts September 23
Scheduling Analyst
704-687-5702
cbland5@unc.edu
Course Scheduling, Senior Citizen Audits, Greater Charlotte Consortium, Interinstitutional Registration, Early College, Banner Catalog Maintenance, Waitlist (Functional), ROTC (Visiting Students)

Whom Do I Contact?
<https://sites.google.com/a/unc.edu/office-of-the-registrar-directory/>



Scheduling team will now be fully staffed. Nickcoy and Monique have been handling all scheduling issues since COVID hit.

Link to our specialist directory at the bottom of the slide.

Retirements...



Debra Joyce retired on July 20, 2020, after 25 years at UNC Charlotte.



Julie Burt will be retiring on September 25, 2020, after 29 years at UNC Charlotte and in the Office of the Registrar.

You still have time to congratulate!

Whom Do I Contact?
<https://sites.google.com/a/uncc.edu/office-of-the-registrar-directory/>



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Very happy for both of them!



Spring 2020 Recap

P/N Requests (Jun 1)

UG Courses
Students: 14375

Change: Grade	Keep	P	N	TOTAL
A	23735	68	0	23803
B	9704	4043	0	13747
C	1255	8402	0	9657
D	25	4080	0	4105
F	7	0	3465	3472
QD	0	2	0	2
QF	0	0	26	26
TOTAL	34726	16595	3491	54812

GR Courses
Students: 2344

Change: Grade	Keep	P	N	TOTAL
A	4577	7	0	4584
B	406	310	0	716
C	0	132	0	132
TOTAL	4983	449	0	5432

P/N Requests (today)

UG Courses
Students: 14639


Change: Grade	Keep	P	N	TOTAL
A	24142	69	0	24211
B	9944	4129	0	14073
C	1314	8553	0	9867
D	24	4148	0	4172
F	9	0	3583	3592
QD	0	2	0	2
QF	0	0	27	27
TOTAL	35433	16901	3610	55944

1,132 additional undergraduate P/N changes since the deadline on June 1.

GR Courses
Students: 2387

Change: Grade	Keep	P	N	TOTAL
A	4658	7	0	4665
B	422	316	0	738
C	1	136	0	137
TOTAL	5081	459	0	5540


108 additional graduate P/N changes since the deadline on June 1.



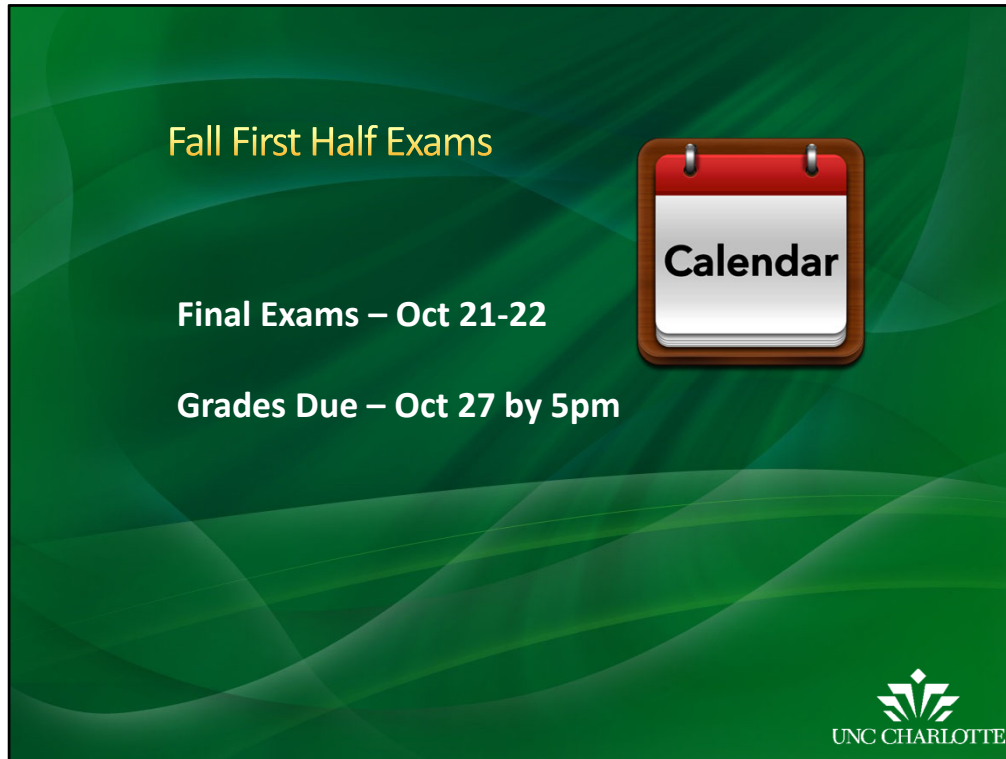
The column on the left are the pass/no credit requests that came through by the June 1 deadline. The column on the right are the change requests that have come in since June 1.

Fall 2020 Quick Reference Guide

<https://registrar.uncc.edu/resources/quick-reference-guide>



Guide to help faculty in the classroom. It's on our website and attached to the August newsletter.



These dates are referring to the first half term of Fall. This is what used to be referred to as Session A and Session B. They are now called first half, second half and full term.

**Fall Second Half
PreReq Not Met Drop**



Has the Prerequisite been met?

October 28 – early AM preliminary list
– afternoon drop

Because first half grades are not due until 5pm on 10/27 & classes beginning on 10/29, the window to run a preliminary list for Associate Deans is small.

Fall 2nd Half registration remains open until Nov 4



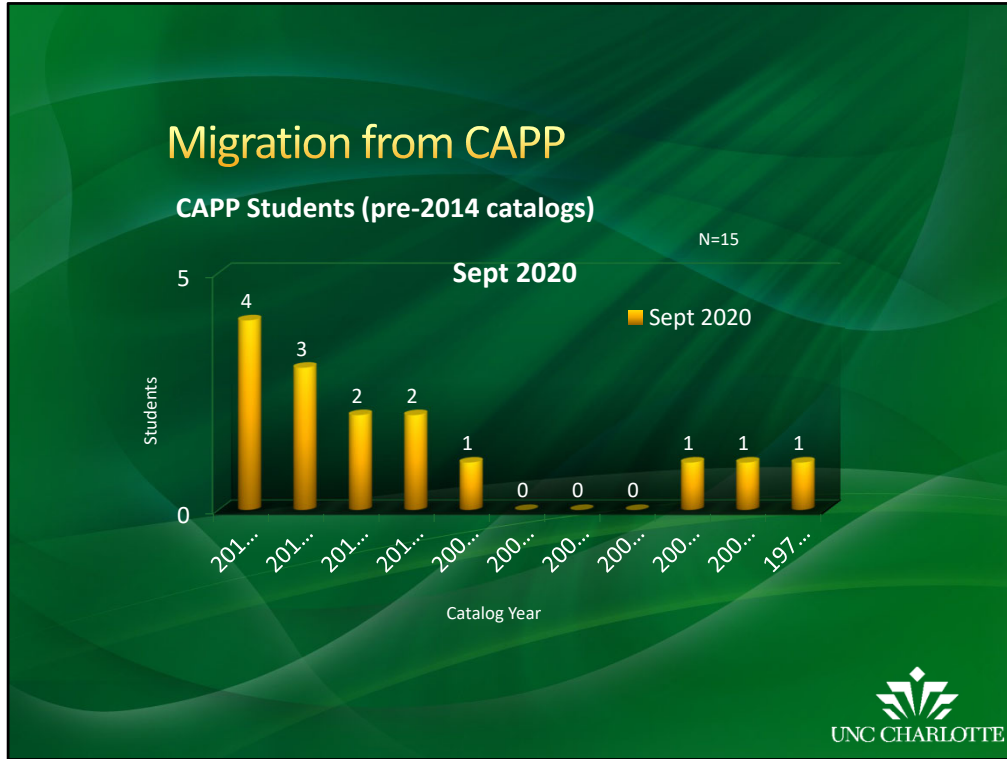
Migration from CAPP

The Office of the Registrar is working with Associate Deans and OASIS to transition away from catalog selections before 2014.

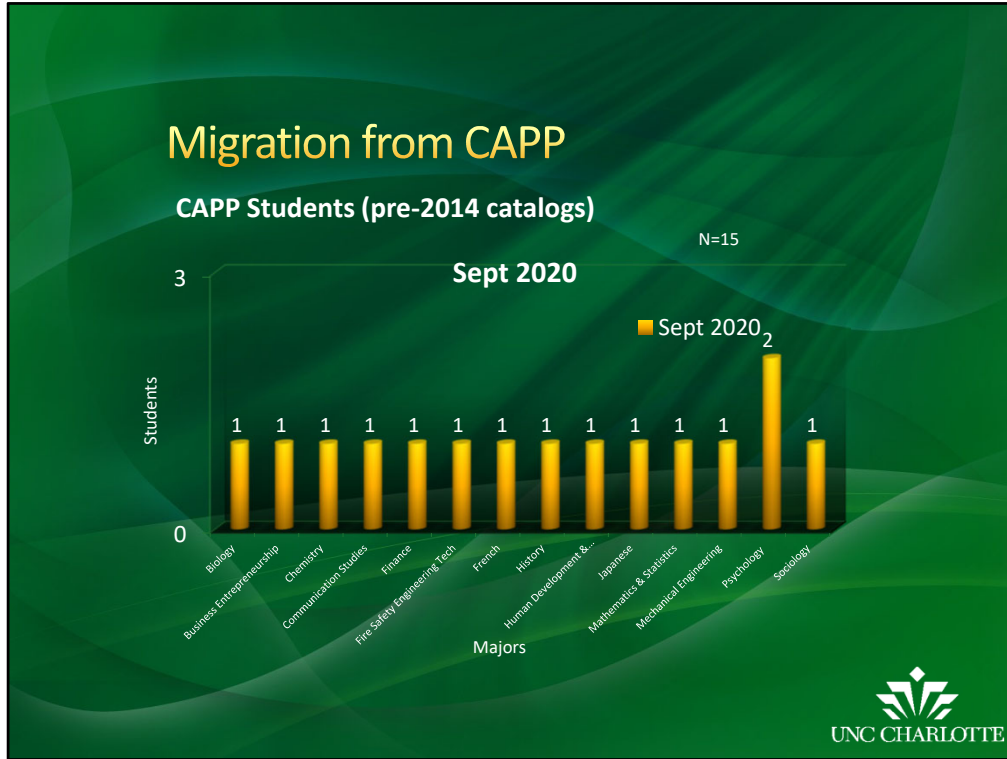
- As soon as all students have migrated to a newer catalog, CAPP will be decommissioned.
 - Moving to the 2014 catalog may not be in the best interests of the student, as another year might prove more beneficial.
 - It is encouraged to run a 'What-If' audit against all 7 years of catalogs to find the best fit.



CAPP was the audit tool used before DegreeWorks.



Students on older catalogs...
15 students on older than 7 years.



Students on older catalogs...
15 students on older than 7 years.

Degree Works Upgrade – Sept 22

Degree Works will be offline from 7am –
5pm for a scheduled upgrade.

Email will be sent to students
Messaging will be added on my.uncc.edu



GRADUATING SENIORS: WATCH THE BAR

DEGREE WORKS

DEGREE PROGRESS

Requirements	98% or 100%	
Requirements	less than 98%	
Requirements	99%	

If your bar shows **less than 98% or 99%**, contact your advisor to review your degree audit. Apply to graduate at my.uncc.edu.

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Graduation Services (GS) Pre-Clearance Timeline
Fall 2020 UnderGrad

*****Send Substitutions/Waivers in ASAP*****

October 6
GS will email academic departments instructions to access their pre-clearance reports in Report Central

Early November & Early December
GS will email pre-clearance reports to academic departments for students with an audit percentage less than 98% or equal to 99%

January 5
Grades Due

January 8
Initial Awarding


January 11
GS will email pre-clearance reports to academic departments for students less than 100% and include Department Chairs.
At this time, GS will need a response from the academic department for each student, such as:

- *Deny student if they do not move graduation terms*
- *Waiting on transfer credit or final grade adjustment*

January 19
GS will send an email out to the students whose audits are not at 100% and to recommend consultation with their advisor. This gives the students time to register for the Spring term.

January 25
GS will reach out to departments, copy Associate Deans, for students with no departmental response.


February 2
Census Date – Deny graduation to remaining students



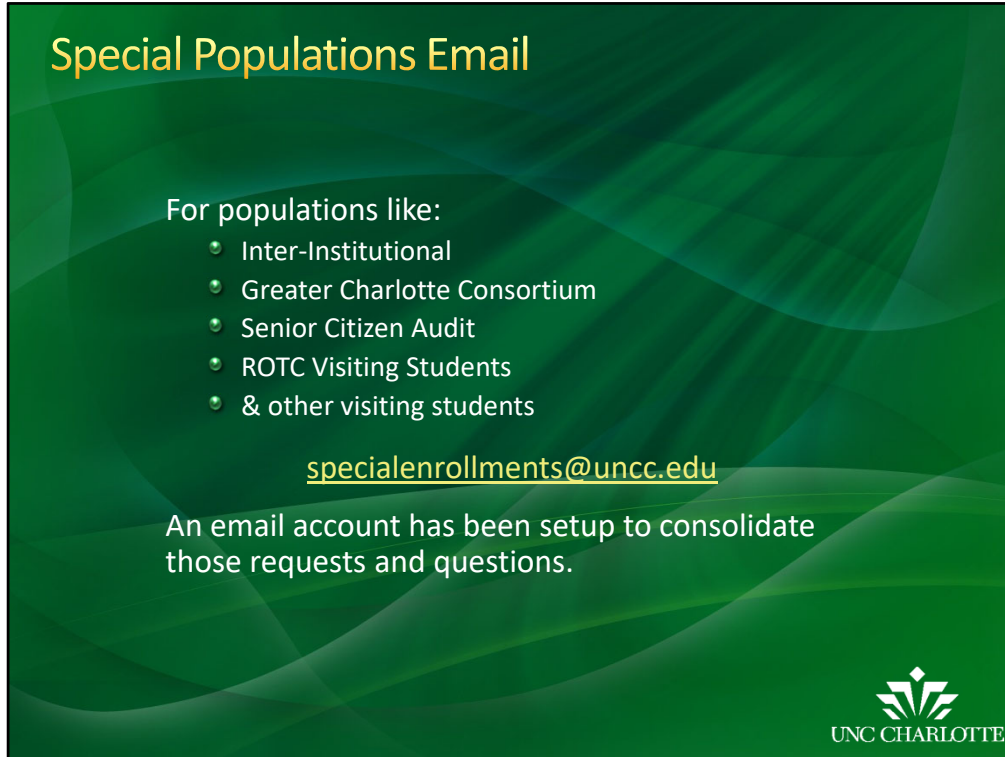
Substitutions/Waivers

Don't Wait!

Send them as a soon after you discuss with the student. We can get it into the audit, so its visible and actionable for the next conversation. There is no need to wait until the month before graduation.



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A green-themed slide with a wavy background. The title "Special Populations Email" is in yellow at the top left. Below it, the text "For populations like:" is followed by a bulleted list of categories. The email address "specialenrollments@uncc.edu" is underlined in yellow. A paragraph below explains that an email account has been set up for consolidation. The UNC Charlotte logo is in the bottom right corner.


Special Populations Email

For populations like:

- Inter-Institutional
- Greater Charlotte Consortium
- Senior Citizen Audit
- ROTC Visiting Students
- & other visiting students

specialenrollments@uncc.edu

An email account has been setup to consolidate those requests and questions.




Our new employee, Cassandra will be working with these populations. This is a new email for submission related to special populations and visiting students.

Credit by Exam

New process steps...

- Student downloads form & submits the completed form to the Department Chair (*Dept offering the course*)
- Department Chair approves & returns to the student
- Student pays via Marketplace
- Student sends receipt & proof of payment and form to Instructor
- Instructor submits the completed form to the Office of the Registrar

<https://registrar.uncc.edu/sites/registrar.uncc.edu/files/media/creditbyexam.pdf>



Primary change is related to the Marketplace and providing a receipt.

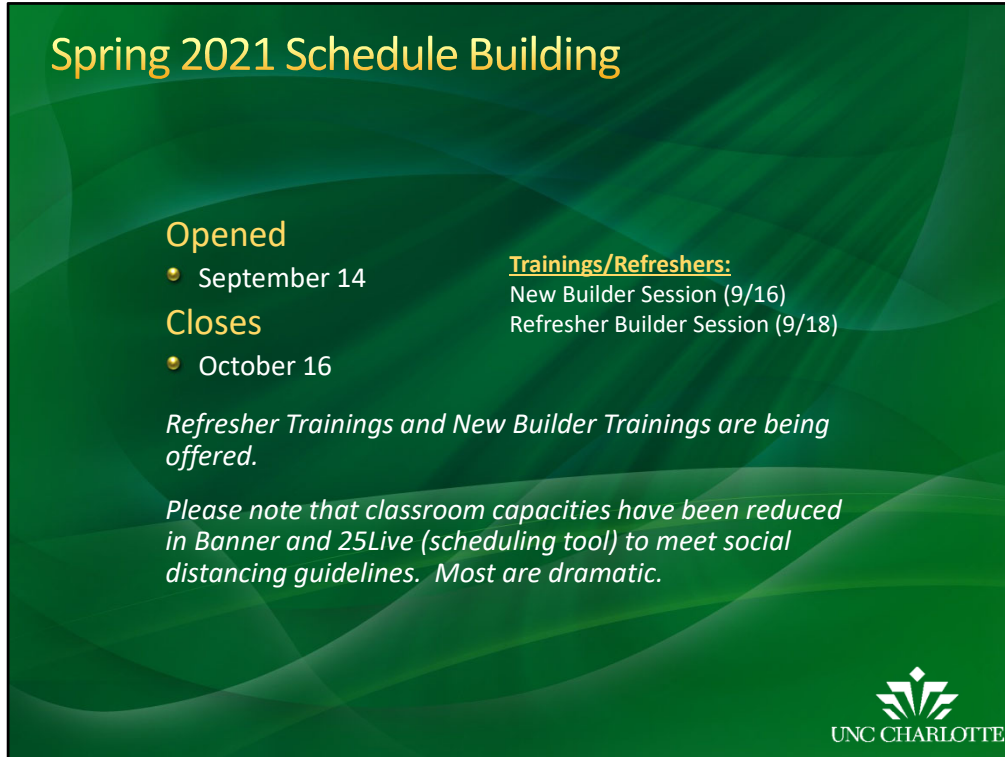
Credit by Exam

Remember...

- Students who have earned an A, B, C, D, F, P, or N in a course are ineligible to use the credit by exam option for that course.
- Students who previously withdrew (W or WE) in a course remain eligible to use the credit by exam option for that course.
- Exceptions to the first bullet is by Academic Petition.

<https://provost.uncc.edu/policies-procedures/academic-policies-and-procedures/transfer-credit-and-advanced-academic-standing>



A green graphic with a wavy, abstract background. The title "Spring 2021 Schedule Building" is at the top in yellow. Below it, "Opened" and "Closes" are in yellow, each followed by a bullet point. "Trainings/Refreshers:" is in yellow, followed by two lines of white text. A paragraph of white text is below that. At the bottom right is the UNC Charlotte logo and name.

Spring 2021 Schedule Building

Opened

- September 14

Closes

- October 16

Trainings/Refreshers:
New Builder Session (9/16)
Refresher Builder Session (9/18)

Refresher Trainings and New Builder Trainings are being offered.

Please note that classroom capacities have been reduced in Banner and 25Live (scheduling tool) to meet social distancing guidelines. Most are dramatic.

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We are using 6ft parameters in the classrooms.

Q: Where in Banner can we locate the classroom capacities?

A: It may be easier for schedule builders to find this in 25live but it is also in SLARDEF in Banner. Also, the Office of the Registrar has added this information to its website under resources. (<https://registrar.uncc.edu/resources/covid-19-classroom-capacities>)

Spring Schedule Proposals

Spring semester calendar proposals

Feedback: academicaffairs@uncc.edu

1. Current Schedule
2. Start on time, but end early...no spring break, but 2 mental health days (mid-week)
3. Start later, but end as originally planned...no spring break, but 1 mental health day (mid-week)
 - Removing spring break, but including mental health days ensures that students don't travel and potentially pick up the virus and also recognizes the need for a break during the term. Not aligning with the weekend is purposeful.
 - Provost is interested in feedback.
 - March 17 is St. Patrick's Day. Didn't know that when I submitted the date.


Q: 3/17 is St. Patrick's Day... maybe not the best day to give students a day off?

A: To share feedback with the Office of the Provost, please email academicaffairs@uncc.edu.



Banner/Canvas Updates Paused

- As a means of minimizing some stress this semester is already generating, the University paused the Banner and Canvas updates from midnight 9/14 until Wednesday 9/17 in the AM.
- Following Drop/Add, we often have reinstatements and reenrollments by petition.
- This pause allows those students to remain connected to Canvas for a little longer and if they are returned to the class, no break will have occurred.
- In fall 2019, we dropped 117 students, 56 of which were reinstated or added back via petition. This pause is targeting those ~56.
- Special thanks to CTL for this pause.



Realized an issue this morning, 9/16...Last night registration was going on until 11:59. CTL and OneIT turned off the functionality at midnight (at the request of the Registrar), but the last update that had occurred between the two systems was around 10:30pm. So between 10:30pm and midnight, any new adds or drops were not picked up by the process. This was an unanticipated consequence for trying to help some students who might have been dropped and added again. The intent was to prevent them from losing access to Canvas. But, there were a few students that registered for classes after 10:30pm and didn't have access to Canvas immediately. We made the decision to turn functionality back on again so that those students, who did register, could be added back into the mix.

After 5pm (9/14)...

397 students; 522 registrations; one student registered at 11:59:58pm

New Instructional Methods

COVID-19 highlighted a need to identify the online expectation in hybrid courses.

~~Prior Code: HY (Hybrid – F2F and online)~~

New codes (effective spring 2021)

- HYA – (Hybrid – F2F & asynchronous online)
- HYS – (Hybrid – F2F & synchronous online)

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It's helpful to know in a Hybrid course whether the online piece is asynchronous or synchronous, so the two codes were created.

Q: Will the course format stay the same? Mix of F2F, virtual, and hybrid?

A: Those will continue to be the instructional method options in the spring. Academic units are creating their spring schedules now.

Q: Does this replace the "Attendance method" or is that still required for hybrid classes?

A: That is still required.

Q: Will all classes in the Spring be hybrid only or will faculty have the option for face to face?

A: Academic departments are working to determine the appropriate course instructional methods for each course. Face-to-face is still an option.

Q: When building the schedule, should we include times, location, and days EVEN IF the instructor chooses Online Asynchronous mode of delivery? So that if conditions improve before Spring 2021, the instructor can switch to F2F and have a scheduled meeting time and place?


A: Asynchronous courses should not have days, times, or rooms.

Do you know what the course prefix UNCX means?

<https://registrar.uncc.edu/resources/what-does-code-mean>
You can find answers to this and more...

BTW...

UNCX - A placeholder course indicating a student is enrolled in a UNC Online course. The placeholder will include a course number that represents the credit hours at the visiting campus and is used for billing at UNC Charlotte (*i.e.*, *UNCX 1300 = 3 credit hours, UNCX 1400 = 4 credit hours*). Upon completion of the UNC Online course, the equivalent course is applied as transfer credit. Effective spring 2020, the UNCX placeholder is non-graded.



We have created a code page located on our website.



Graduation Policy - Commencement

COMMENCEMENT CEREMONIES (Undergraduate and Graduate)
*Students completing their degree requirements in May participate in the May ceremony. Students completing degrees in a summer term, as well as those completing in December, participate in the December ceremony. **Students must complete their degree requirements in order to participate in the commencement ceremony.** Undergraduate students who wish to attend commencement must attend the ceremony within their college; graduate students (including certificates) who wish to attend commencement must attend the Graduate School ceremony. All students must have a valid UNC Charlotte ID or a government issued photo ID and their UNC Charlotte ID number to participate in commencement.*

- Students can email GS with their request to walk in a subsequent ceremony.
- An academic petition is still required for a student to walk in an earlier ceremony (prior to the term they reach 100%).



Students have more flexibility now.

COVID-19 Policy Changes

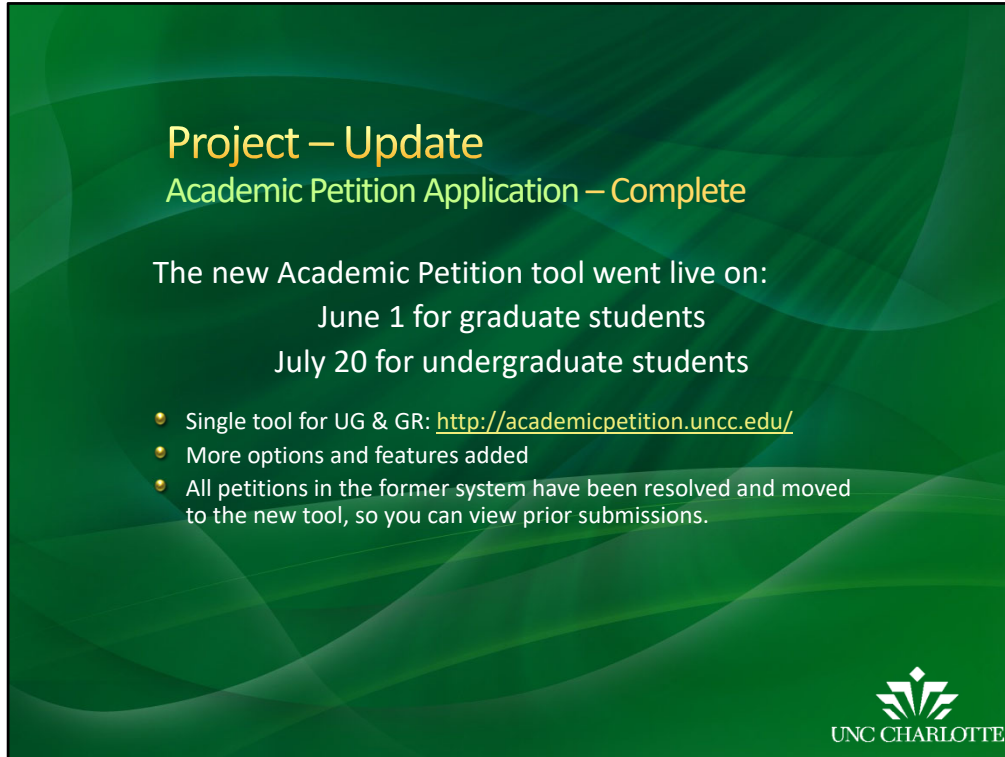
In an effort to consolidate all of the academic policies impacted by COVID-19 in spring 2020, the Office of the Registrar has pulled these policies together into one easy to find location. This also serves as a historical look at how spring was handled.

<https://registrar.uncc.edu/resources/covid-19-policy-changes>

Pass/No Credit & Pass/Unsatisfactory
Dean's & Chancellor's List
Grade Replacement
Withdrawal
Transcript Comment








Project – Update
Academic Petition Application – Complete

The new Academic Petition tool went live on:
June 1 for graduate students
July 20 for undergraduate students

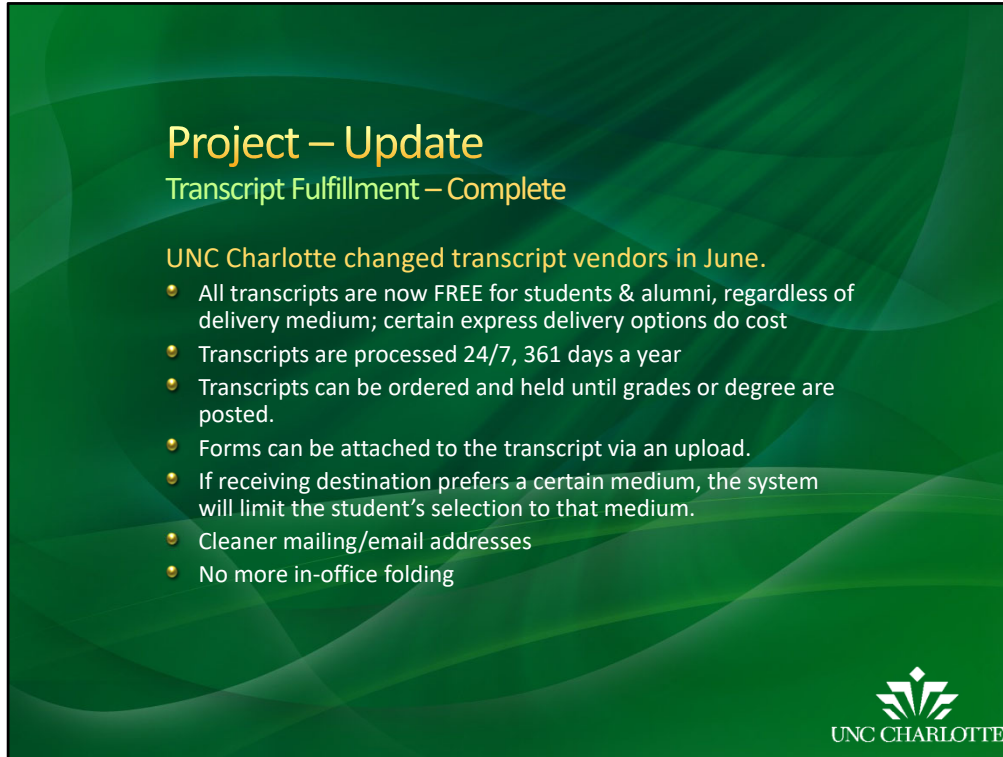
- Single tool for UG & GR: <http://academicpetition.uncc.edu/>
- More options and features added
- All petitions in the former system have been resolved and moved to the new tool, so you can view prior submissions.



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Q: Why is the option for "no decision" removed on petitions?


A: The no decision option did not generate an email for students if it was used for the final decision. It is recommended that users select one of the available options and add comments as appropriate



Project – Update
Transcript Fulfillment – Complete

UNC Charlotte changed transcript vendors in June.

- All transcripts are now FREE for students & alumni, regardless of delivery medium; certain express delivery options do cost
- Transcripts are processed 24/7, 361 days a year
- Transcripts can be ordered and held until grades or degree are posted.
- Forms can be attached to the transcript via an upload.
- If receiving destination prefers a certain medium, the system will limit the student's selection to that medium.
- Cleaner mailing/email addresses
- No more in-office folding



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Ordering is much easier and economical for students now and we have received a lot of positive feedback.

Project – Update

Military Training Credit – Complete

Military Training Credit Database & Improved Transcript Evaluation.
Prior credit was granted based on a physical receipt of:
JST (Joint Service Transcript) or DD-214 (Discharge Form)

New process reviews and evaluates each individual training for potential credit. Most credit is elective in nature, but we are using the American Council on Education's recommendations to determine equivalencies.

- You may see XNCR NCR courses listed in the Degree Audit. Those are courses reviewed, but not eligible for transfer credit.
- Transferrable training will likely appear in the Electives section.



Project – Update Military Training Credit – Complete

To view equivalencies in the [Transfer Credit Advisor](#) tool...

For the US Army, Coast Guard, Marine Corp, or Navy

- Select State = **Military – Americas**
- Select Branch = **US Army, Coast Guard, Marine Corp, or Navy**

For the US Air Force

- Select state = **Alabama**
- Select Institution = **Air Univ – Cmty Coll Air Force**
 - *The Air Force transcript courses through Air University/Community College of the Air Force.*



Project – Update

Transfer Credit Advisor & Military Training – TBD


Credit is determined based on when the training occurred & the ACE recommendations. Because of this, the current Transfer Credit Advisor doesn't handle term based equivalents very well.

This is being discussed with the Office of Admissions (owners of this tool) to potentially update the tool to better reflect term equivalents. This extends beyond the military training credits, but for now, they are more noticeable with this group.

Example:
 US Army Basic Combat Training equates to:

- Fall 2006 – Spring 2013
 - EXER 1232 Orienteering
 - EXER 1233 Rock Climbing
 - EXER 1235 Challenge Course Activities
 - EXER 2230 Wilderness Experience
- Since EXER is no longer viable after 2013...
- Spring 2013 – Spring 2016
 - KNES 1ELE – Kinesiology Elective
 - MSCI 1ELE – Military Science Elective
- Spring 2016 – present
 - KNES 1ELE – Kinesiology Elective
 - MSCI 1ELE – Military Science Elective
 - MSCI 1000 – Physical Fitness

Please keep this display issue in mind when reviewing equivalencies within the Transfer Credit Advisor tool.



Q: For early entry students, the courses at graduate level do not automatically substitute. We have to file a separate course substitution form. Can Registrar and Grad School work together to combine these two steps?

A: We are aware that is a challenge and would like to evaluate opportunities for improvement.

Project – Update

DegreeWorks Upgrade – in Prod Sept 22

- This upgrade (v5.0.3.2) is a significant one, in that SureCode (*admin tool where we manage validation tables, settings, and access*) uses Adobe Flash. Flash will be removed from all browsers December 31, 2020.
- Initially, there are no aesthetic changes to the look and performance of DegreeWorks, but...
 - There are significant aesthetic changes that are part of this upgrade that we will turn on later.



Project – Update
DegreeWorks – For Advisors – In Prod Sept 22

No one will have access to DegreeWorks on Sept 22 due to the upgrade.

After Sept 22, DegreeWorks will become part of the **Advisor role** in Banner. *This means that only those with the advisor role will be able to access DegreeWorks. Faculty, who also have the advisor role, will still be able to access.*

For a faculty member, without the advisor role, who attempts to use DegreeWorks, they will see an error message that looks something like this:

HTTP Status 401 - Authentication Failed: Could not find Shep user with username=207596EA8FAF2C1BE0540003BA7A7893

This message may or may not be different once we upgrade to 5.0.3.2

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Remember, regardless of your role, no one will be able to access on Sept 22.

Q: What is the process to add the Advisor role?

A: The advisor role can be requested on <https://enrolltech.uncc.edu/>, if you click the Request Banner Access link

Q: Just to clarify...we will no longer be able to access through Connect?

A: Those with advisor role will still keep same access. I was getting clarification because I know Connect has a deep link to Degree Works. The way that link works does change for the upgrade, not related to anything we have done with advisor access, but we are working on how to make the link work with the upgrade.

Faculty or staff who do not have the advisor role in Banner, as in they were not designated to have advising responsibilities, will not have DegreeWorks access.


Project – Update Postponed to
Fall 2021

Grade Replacement (Opt-Out) – In Progress

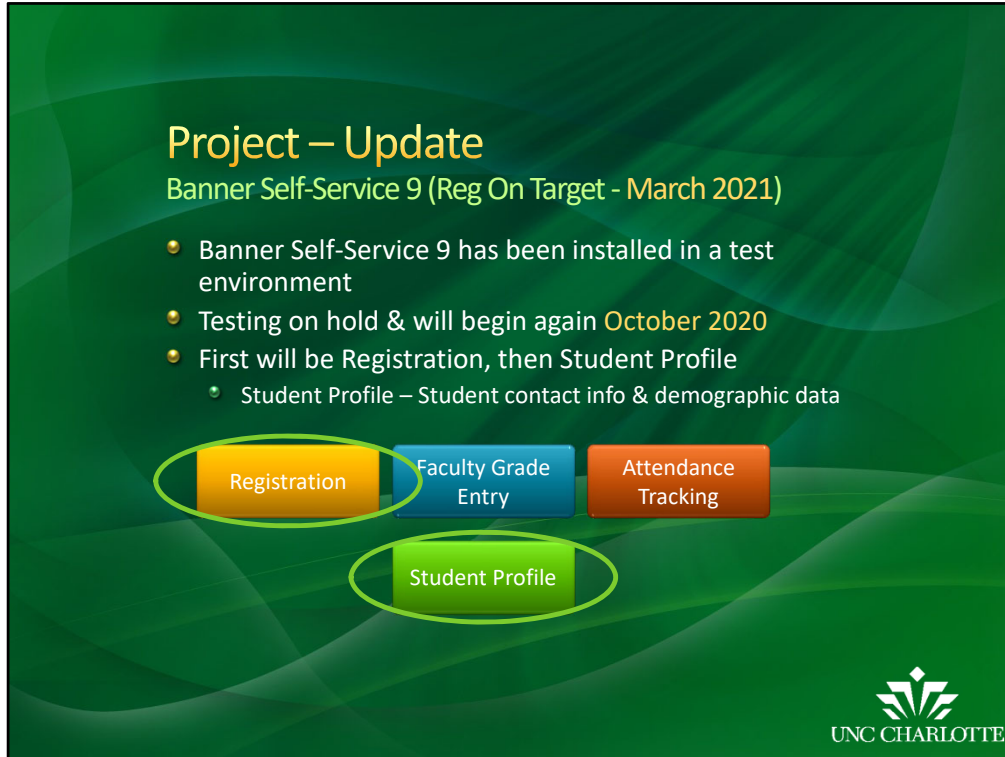
New opting out process...

- **First two** eligible grade replacements (automatic)
- Students will see eligible courses throughout registration
- Students will be able to opt-out of the auto selection **after drop/add through the withdrawal deadline.**
- Students will be able to see how many grade replacements they've used and how many remain.

<https://provost.uncc.edu/policies/grading-fall-2021>



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Project – Update
Banner Self-Service 9 (Reg On Target - March 2021)

- Banner Self-Service 9 has been installed in a test environment
- Testing on hold & will begin again **October 2020**
- First will be Registration, then Student Profile
 - Student Profile – Student contact info & demographic data

Registration Faculty Grade Entry Attendance Tracking

Student Profile

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The slide features a green background with a wavy pattern. The title 'Project – Update' is in yellow, and the subtitle 'Banner Self-Service 9 (Reg On Target - March 2021)' is in white. The bullet points are in white. The navigation buttons are in yellow, blue, and orange. The 'Student Profile' button is highlighted with a green oval. The UNC Charlotte logo is in the bottom right corner.


Student Profile – We can collect more information on the student. We need to know if a student is physically located in another state so that we can be sure we are allowed to present this course in that state. This also gives the students ability to update their own profile, two big ones are their identified gender and what pronouns they want to use. The 'Know Me' task force is looking at how we might use this information. It is not a good idea to collect, if there is no use for the data determined.

Project – Update

Banner Self-Service Menu Changes – Complete

Faculty & Advisor Menu & Student Menu	Advisor Menu
Registration Overrides (under both Faculty & Advisor menu and student menu) REMOVED from Fac/Adv menu, but left under Stu menu.	Student Current Term Registration, Student Printable Schedule, View Student Schedule, View Student Schedule by Day & Time, and Withdrawal Credits ADDED to the Adv menu.
Student Current Term Registration, Student Printable Schedule, View Student Schedule, View Student Schedule by Day & Time, and Withdrawal Credits REMOVED and added to the Adv menu.	Connect Link ADDED
Academic Petition Link ADDED	
Student Unofficial Transcript ADDED	

[Change request](#) from yesterday's Forum: Rename 'Student Advising Transcript' to 'Advising Transcript', so it lists first alphabetically.



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Q: Any chance we can bring the advising transcript back to the top of the page of advising menu instead of under student advising transcript?

A: Yes, we can change the description to advising transcript so it would move it to the top.

Follow-Up: This has been done. Good suggestion.

Project – Update

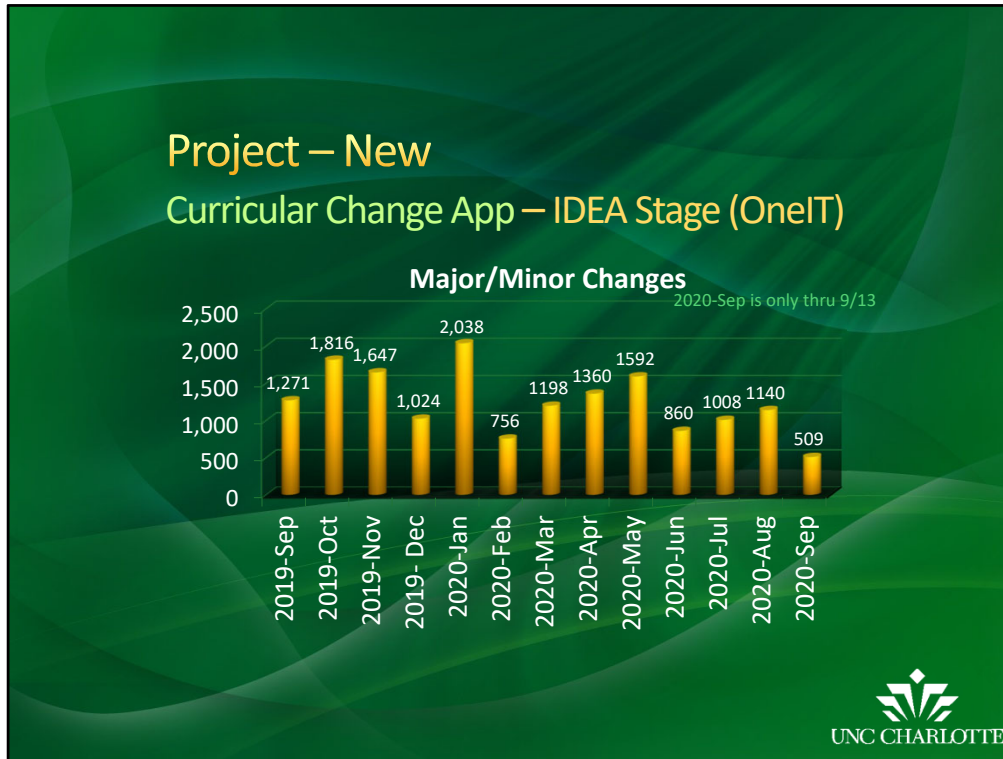
Online PDF Forms – In Process; Within next week

Our online PDF forms are being converted to DocuSign and/or Google Forms to allow submission and routing electronically. While this has been an ongoing need, COVID-19 placed significant importance on moving this forward on our timeline.

As they are approved for production, we'll be replacing the current versions.

DocuSign	Google Form
UG Academic Petition (inactive students)	Biographical Change Request
AUDIT Grading Request	Disclosure of Directory Information
Credit by Exam	ROTC Visiting Student Application
Final Exam Conflict Form	Senior Citizen Course Audit
Pass/No Credit Grading Request	
Permit for Transient Study	
Student Consent for Access to Educ Record (inactive students)	





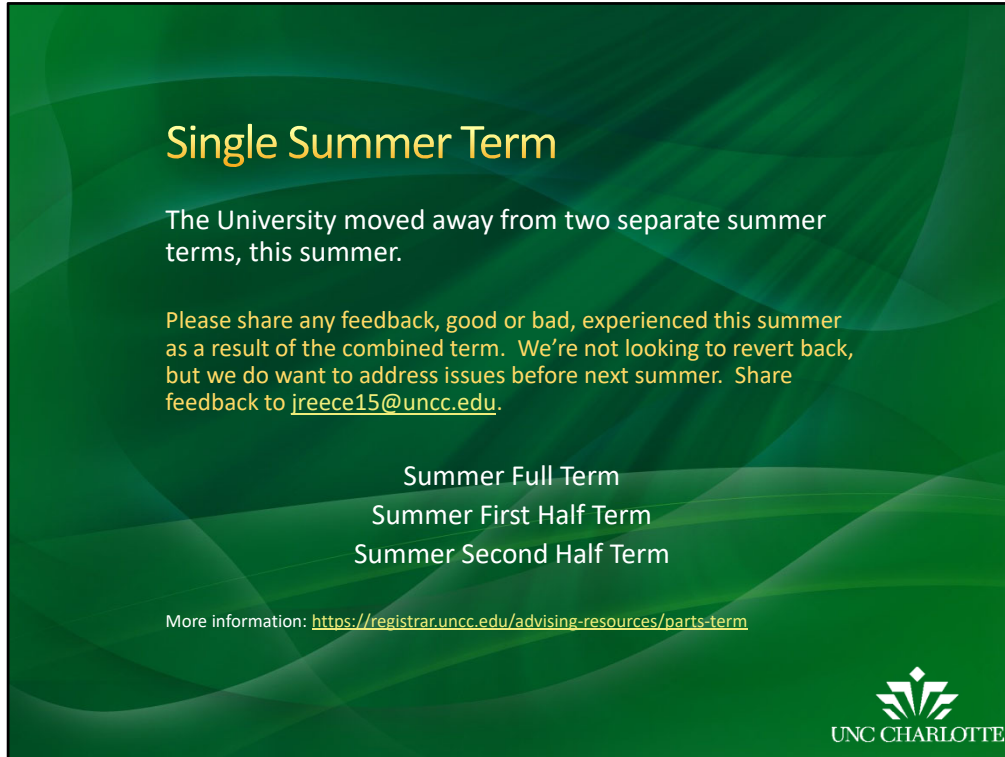
Our volume of major/minor changes is very high and we may not be able to act on them timely. This is an application that would handle any kind of curricular change for a student. The student would initiate it. If departments require additional steps, it queues up information about the process so the student can act on it. When this step is approved, it goes to the department queue for approval. It would automatically update Banner.

This would take into account every single major and every single department requirement. When this gets off the ground we will have extensive conversations with departments across campus and get input from everybody involved. We would build the application around this input and the processes involved. This will streamline the process and automate different parts of it. Another big piece is the communication. Everyone involved will know where it is at all times and if there is anything needed.

Feedback from attendee: Please keep in mind that with most major/minor changes also includes advisor changes. Please, please include advisor updates as a part of this process. I know this would be a challenge but without doing it we are going to have a bigger mess of advisor assignments than we do now. I recognize this would be difficult but not impossible.

A: We can certainly include an automatic update of SGAADVR, as well. We may need to have default advisors for every single program on campus to accomplish this. We will work with all departments to determine how this will work.






Single Summer Term

The University moved away from two separate summer terms, this summer.

Please share any feedback, good or bad, experienced this summer as a result of the combined term. We're not looking to revert back, but we do want to address issues before next summer. Share feedback to jreece15@uncc.edu.

Summer Full Term
Summer First Half Term
Summer Second Half Term

More information: <https://registrar.uncc.edu/advising-resources/parts-term>



Q: Will there be more time in between First Half and Second Half summer term next year? Final grades for First Half were due the same day as the first day of Second Half this time (I assume because of the impact of Covid-19 on the calendar).

A: The academic calendar is tricky, the dates this summer were not related to COVID actually. I agree that more time would be beneficial and we will certainly try to build that in when possible.

Office of the Registrar

- We are working remotely. We have a couple of staff who are coming to the campus 1-2 days per week. (*mail into/out of office & escapes*)
- The office remains closed to foot traffic.
- Niner Central continues to be the initial student contacts for the Office of the Registrar.
- We are handling escalated tickets from Niner Central and all other traditional operations remotely.
- No loss in productivity since March 13.




Part of Term – Unofficial Transcript

Q: Can we add partial term indicators to the unofficial transcript? SFASTCA?

A: We will look into adding to the unofficial transcript. There is also interest in adding preferred first name too.

SFASTCA is a Banner delivered form that we are unable to customize.



We don't have an answer yet, but do want to pursue this.

SFASTCA is a Banner form that has the complete audit history of everything that happens to a student's record by term. All activity is tracked. It is less likely that SFASTCA could be accommodated, but the unofficial and advising transcripts would be good candidates for these suggested changes.

Part of Term – Terminology

Q: Are we moving to standard terminology for partial terms?

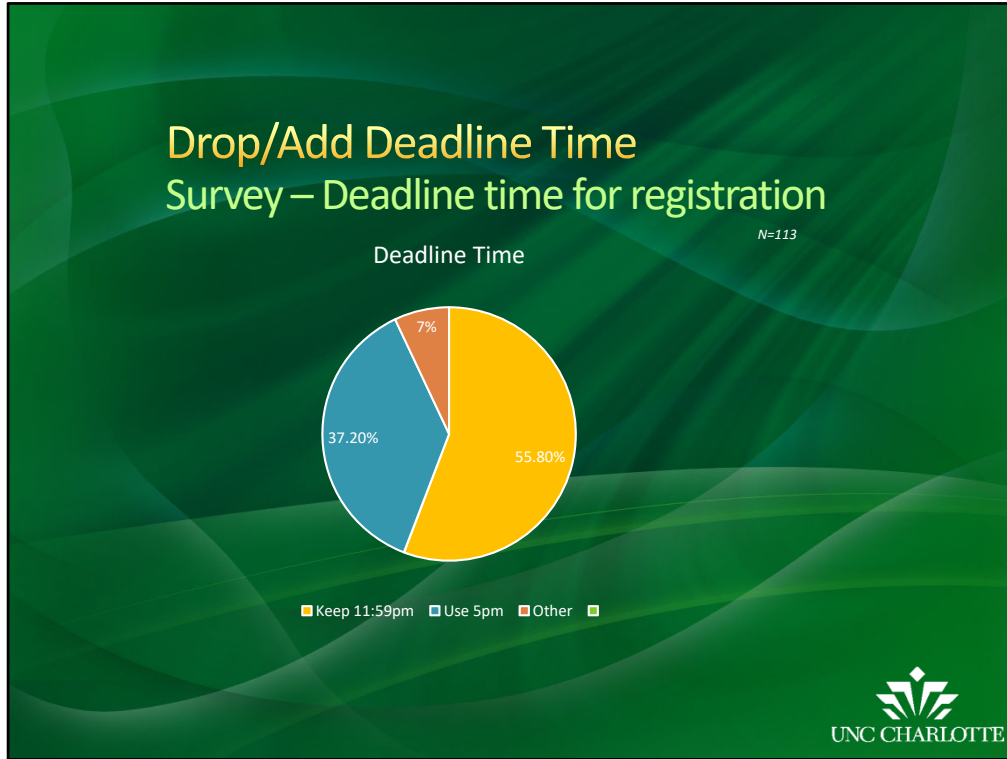
A: Yes. Prior to Summer 2020, we referenced Session A and B for fall/spring and Summer I and II for summer.

New terminology is applicable to all terms (fall, spring, and summer)

Full Term
First Half Term
Second Half Term

<https://registrar.uncc.edu/advising-resources/parts-term>





Input on whether we keep deadline at 11:59pm or back it up to 5pm. A little more than half wanted to keep it at 11:59pm.

Drop/Add Deadline Time Survey – Deadline time for registration

Other:

- Change it to **midnight**. Setting the deadline to 5pm only helps if the drops/adds will be processed at that time. Setting it later in the day will also allow those working to have an equal chance to take action.
- I think the Add period should end at 5:00 pm. I would like to see the Drop period extended for a couple more days.
- Keep as 11:59pm, though explicitly advertise that support services/advising may not be available after 5pm to indicate that students need to be in touch with staff/faculty prior to 5pm in order to receive guidance/support. This allows students more time to make decisions after staff/faculty depart for the day.
- The **deadline doesn't matter** - some students will always miss it and want special dispensation.
- 5pm is appropriate, but I would prefer the add period to end a day or two before the drop period.
- **Do we have a way to pull the raw numbers or percentage of students that make changes after 5pm - that would influence my response.**
- maybe extend to 6:00pm on add/drop like banks on Fridays? but please not midnight!
- I would suggest the deadline be kept at 11:59pm but advertise to students that they should complete the process before 5:00pm in order to have access to advisors and other support services. Those who do not need these services would have access to the entire day. My concern to changing the deadline to 5:00pm is that it would be inconsistent with other deadlines students are accustomed to, resulting in many students missing this 5:00pm deadline and they now have to submit petitions for late withdraws.

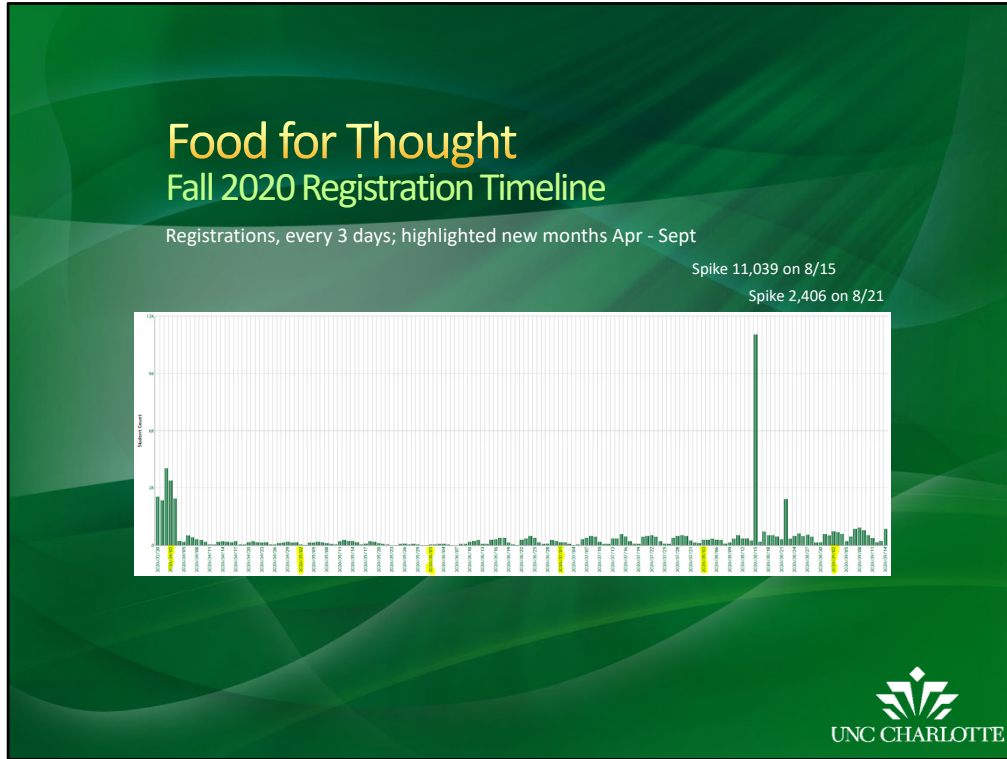
After 5pm...
397 students; 522 registrations; one student registered at
11:59:58pm



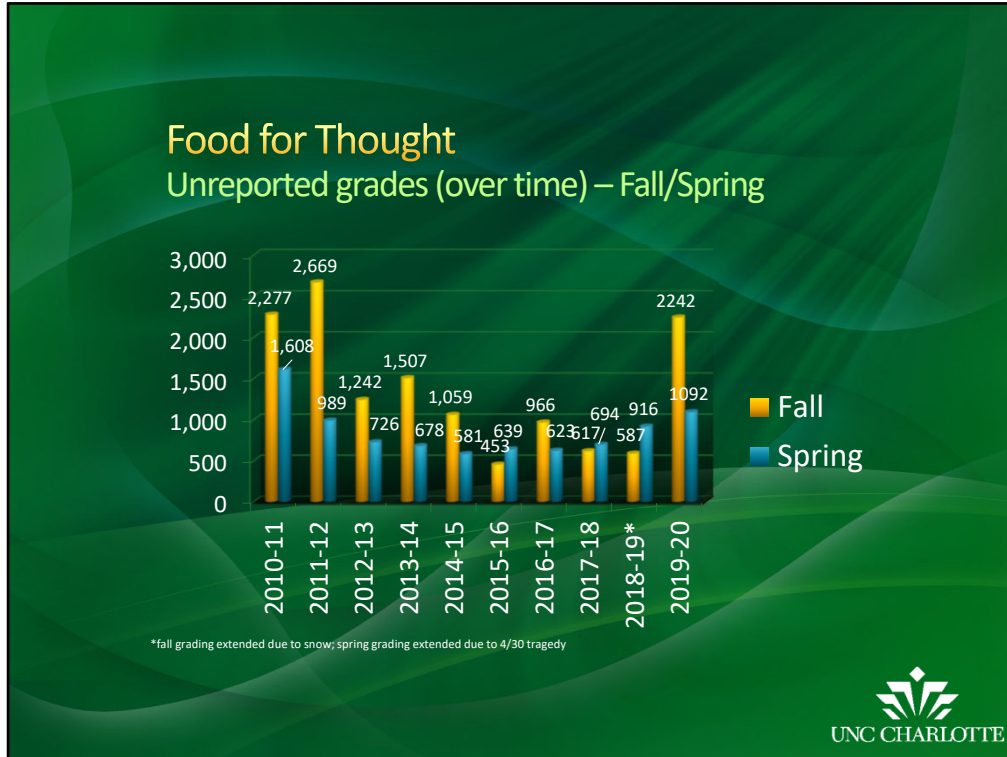
Before we make any changes, we will pull data to see how many students are registering after 5pm, compared to those who register before.

Follow-up: After the first forum session, we pulled data to answer the 6th bullet above. After 5pm...397 students; 522 registrations; one student registered at 11:59:58pm.

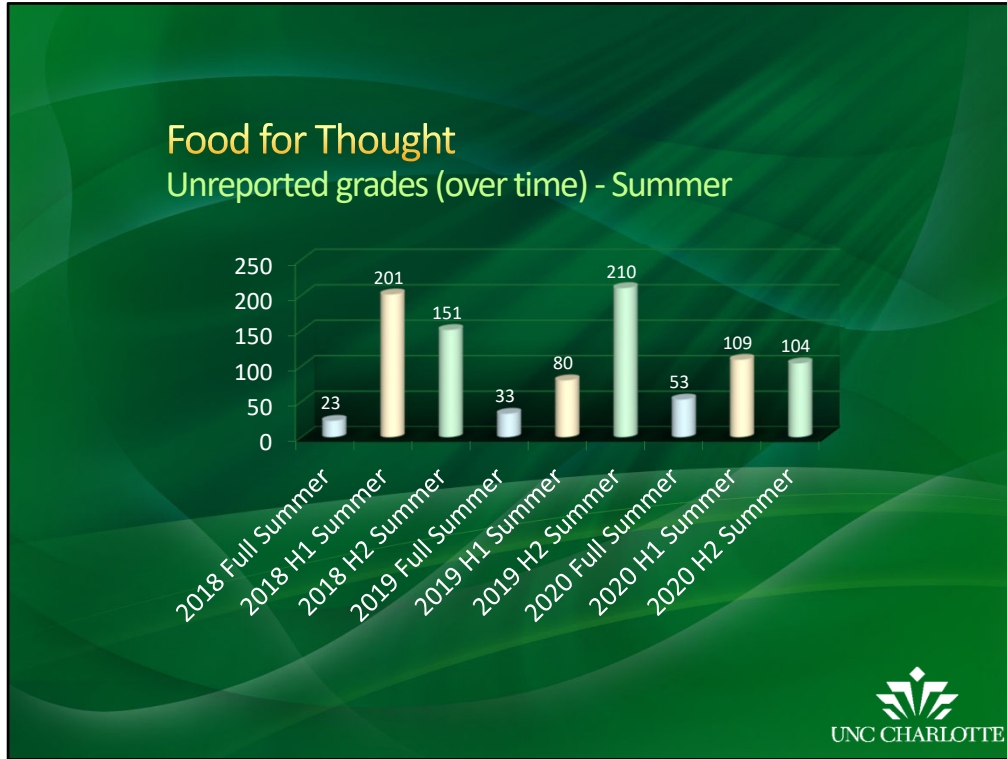




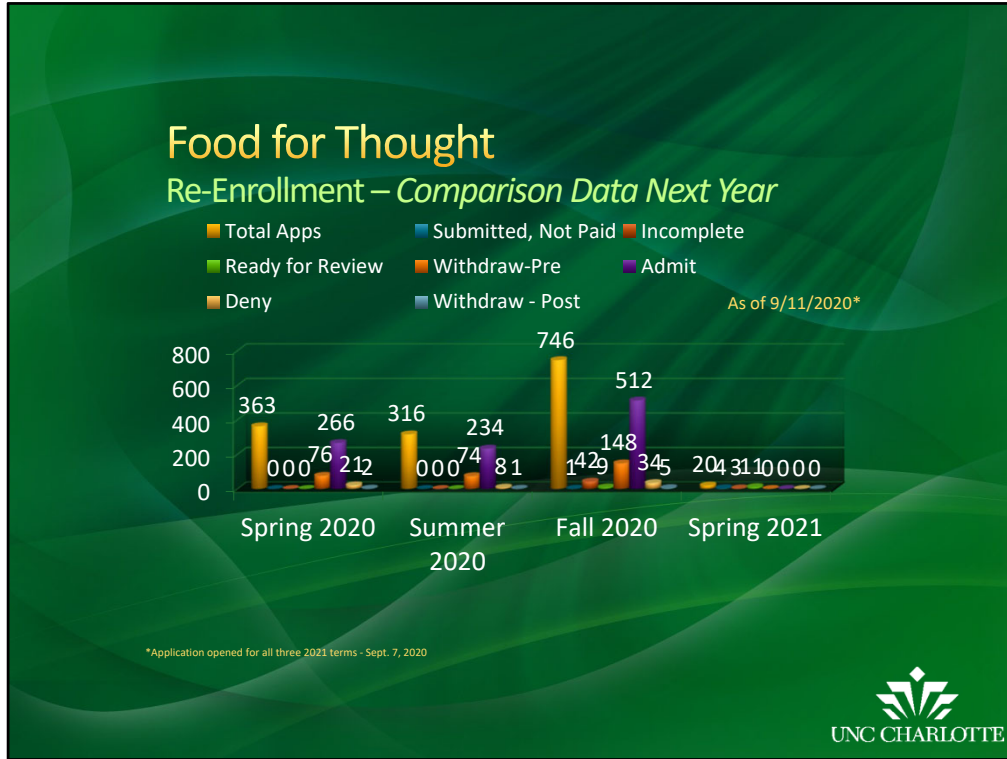
Spikes are a result of the hybrid splits.
1st split day was 8/15; 2nd split day was 8/21.
Special thanks to OneIT for their help with this project.



Remember...late grades have impacts for both our office, our partner offices, and the student.



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We only started collecting in Spring 2020. Week-to-week and month-to-month comparisons will begin next term.

Special Thanks!!



OneIT
Faculty
Advisors
Department Chairs
Associate Deans
Partner Office Staff

We cannot accomplish what we do without your assistance.

Thank You!



