**IMPORTANT DATES**

**March 2:** Fall 2020 schedule of classes available on web  
**March 2:** Student registration appointment times available on web  
**March 2-7:** Spring recess - no classes  
**March 9:** Unsatisfactory grade notices for full term emailed to students  
**March 13:** First day of classes for session B  
**March 14:** Saturday classes begin for session B  
**March 16:** Last day to withdraw from courses(s) for full term; grade subject to withdrawal policy  
**March 20:** Last day to add/drop for session B with no grade  
**March 20:** Last day to submit a grade replacement request for session B  
**March 23:** Unsatisfactory web grading access available for session B  
**March 30:** Registration for summer 2020 and fall 2020 begins  
**March 30:** Unsatisfactory grades due on the web by noon for session B  

**HAVE SUB/WAIVER, WILL TRAVEL (OLD WESTERN REFERENCE)**

If you have substitutions or waivers to submit on behalf of your students, now is the time to submit. It is not recommended to wait until the end of the term. Please submit substitutions and waivers as soon after conversations with students, as possible.

**IT’S HERE! PROOF OF ATTENDANCE (SPRING 2020)**

All instructors will be required to enter the last date of attendance/participation for all students with failing (F) or unsatisfactory (U) grades. In support of the Office of Student Financial Aid and federal reporting needs, we have worked together to develop a means to collect a student’s last day of attendance for F and U grades. The regulations require us to determine whether the student attended class and whether the grade was earned or a result of attendance.

For more information and frequently asked questions, visit https://registrar.uncc.edu/gradingholds/last-date-attendance

**SPRING FORUM**

Thank you to those who attended the forums in February. If you missed our forum, you can view/download the presentation and notes at https://registrar.uncc.edu/sites/registrar.uncc.edu/files/media/Registrar%20Open%20Forum%20Spring%202020.pdf. Our next forum will be in the fall, sometime in late September. More details will be sent later.

**REGISTRATION OVERrides**

The Office of the Registrar is performing a review of registration overrides. We are interested in knowing more about which overrides you use, how they are being used, or suggestions on improving within your department. If you could take a few minutes and send an email explanation to jreece15@uncc.edu, we would be appreciative. We are contemplating changes, more options for spring 2021, but need to better understand your use of overrides. More information will be shared later.

**CREDIT FOR TEST SCORES**

Advanced Placement (updated fall 2019): https://admissions.uncc.edu/admissions/ap-credit  
International Baccalaureate (updated for fall 2020): https://admissions.uncc.edu/admissions/ib-credit  
CLEP: https://admissions.uncc.edu/admissions/clep-credit  
Cambridge A & AS Level (new for fall 2020): https://admissions.uncc.edu/admissions/credit-tests/cambridge-credit

**WHO ARE YOU GOING TO CALL? HOW CAN WE HELP?**

Search by expertise or individual: https://sites.google.com/a/uncc.edu/office-of-the-registrar-directory/

**KNOW ME**

Since June 2019, the Know Me Task Force has been seeking to strengthen the personalization of faculty, staff, and student experiences at UNC Charlotte. Many improvements have been made and will continue to be made. If you’re interested in keeping up with these changes or learning more, please visit https://registrar.uncc.edu/advising-resources/know-me-project. If you have ideas or suggestions for personalizing our experiences & interactions, please share (jreece15@uncc.edu).

**PROJECTS IN THE HOPPER (REQUIRING REGISTRAR TESTING/DEVELOPMENT) - DATES ARE TENTATIVE & SUBJECT TO CHANGE**

Banner Upgrade (January 2020 - March 2020)  
New Academic Petition Application (January 2020 - April 2020)  
Curriculum Proposals into Banner (January 2020 - April 2020)  
New Grade Replacement Tool (January 2020 - August 2020)  
DegreeWorks Upgrade (July 2020 - September 2020)  
Oracle Upgrade (August 2020 - October 2020)  
Self-Service Banner 9 Registration (October 2020 - March 2021)

Projects not yet assigned a timeline: Major Change Application; Educational Planner; and Course Program of Study (federal requirement)